

MEDICINAL CANNABIS EXPORT PROCESS

For the purpose of this process, sequential actions are referred to as (a) of the partner step. For example, *Step 4 and 4(a) are to occur concurrently*. All other steps are to occur sequentially.

- Step 1: Applicant is granted a 5-year export license from BMCLA
- Step 2: Licensee applies for an export authorization certificate from BMCLA
 - Question #1: Did the licensee provide a letter of intent from the importer, confirming that the intended use of the product is for medicinal or research and development purposes?
 - Questions #2: Does the letter give a detailed explanation of the planned export path, including the method of transportation, transportation path and any transshipment points and plans for those segments?
 - Question #3: Is the Licensee granted the export authorization certificate?
 - If No: Licensee is advised of decision and reason
 - If Yes: Move on to Step 3
- Step 3: Once the BMCLA issues the export authorization certificate, it must be presented upon request to any Government agency.
 - Expiration Information: The Export Authorization Čertificate is valid for six (6) months past the planned date of export.
 - An Export Authorization Certificate must be done for every instance of exportation and must be done at least two (2) months prior to the proposed exportation.

Step 4: The Licensee must attached the import permit/authorization from the relevant authority in the country of import

- Step 5: All necessary documentation must be submitted to the Barbados Customs to be processed through the ASYCUDA System. For ease of process a Customs Broker is recommended.
- Step 6: The Plant Protection Unit (PPU) is to be notified of the intended nature of the shipment.
 - Plant matter is under the authority of the PPU, whereas manufactured products is under the authority of the Barbados Drug Service (BDS).
 - A Phytosanitary certificate is required from the PPU for all plant matter shipments. An approved exporting certificate of pharmaceutical product must be required from the BDS.
- Step 7: The BMCLA compliance department will accompany the licensee with the shipment to the port of exportation. The Barbados Police Service may be part of the process if necessary.
- Step 8: After 15 days of export, the licensee must notify the BMCLA in writing that the items were shipped.
 - The notification must include the licensee's name, license number, details of the shipment, including details of the receiver, destination, strain, and quantity shipped.
 - All items for export must meet the BMCLA's packaging and labelling standards

Note: Any changes to the Export Authorization Certificate requires a new Export Authorization Certificate.

(See Process Flow Chart to the right)

Applicant applies and is granted 5-year Export License from the BMCLA

Licensee applies for an Export Authorization Certificate from the BMCLA

Question: Was the licensee granted the Export Authorization Certificate?

YES

Licensee is granted Export Authorization Certificate

BMCLA notifies Customs & Excise Department

Question: Does the Licensee need to show the Export Authorization Certificate to Customs and Excise Department?

YES

The Licensee must presented the Export License Authorization and all other necessary documentation to the Barbados Customs to be processed through the ASYCUDA System.

For ease of process a Customs Broker is recommended.

Documents should also be presented to any other
relevant Government authorities upon request

The Plant Protection Unit (PPU) must be notified of the intended nature of the shipment.

The BMCLA compliance department will accompany the licensee with the shipment to the port of exportation. The Barbados Police Service may be part of the process if necessary.

Question: Does the export meet standards and match documentation?

YES

After 15 days of export, the licensee must notify the BMCLA in writing that the items were shipped.

BMCLA notifies the Plant Protection Unit that the applicant has been issued a license

NO

Licensee is advised of the decision and the reason

NO

Export is denied until the issue is resolved

IMPORTANT NOTICE

See Appendix A in the Export Guide for Export
Authorization Certificate Form